

# Performance Self Assessment

Name: \_\_\_\_\_

Date of Completion: \_\_\_\_\_

1. Are there parts of your job that you wish you could do less of?
2. Are there parts of your job that you wish you could do more of?
3. What contributions or achievements have you made during this review period?
4. Do you have skills that aren't fully utilized in your current role?
5. Are there responsibilities on your job description that you no longer hold?
6. Are there any responsibilities you regularly perform that do not appear on your job description?
7. What do you think would improve our company?
8. How would you improve your performance?
9. Name 1-3 goals that you hope to achieve by the next review period.
10. List 1-5 long-term career goals.
11. Are there any resources that would help you improve your performance?
12. What skills could you develop through education, training or mentorship?